

Huron County Airport Authority
Tentative Agenda
For Regular Meeting, Monday – November 09, 2020
3:00 pm
Huron County Commissioner Building
3rd Floor
180 Milan Avenue, Norwalk, OH 44857

Call to Order:

Larry Silcox _____
Harry Brady _____
John Colvin _____

Consultant Report:

Public Comment:

Approval of Minutes for October 12, 2020

Approval of Financial for October 31, 2020

October 2020 Fuel Sale

AVGas:	3,402.00	Gallons:	708.75
Jet A:	-	Gallons:	-

As of October 31, 2020

Civista 9494	
Cash in Bank:	11,279.63
Total Income / Loss	
Net Income YTD:	337,790.40
Total Expenses YTD:	<u>336,935.49</u>
Net Income/ Loss YTD:	<u><u>854.91</u></u>

Airport Income/ Loss

Net Income YTD:	126,804.52
Total Expenses YTD:	<u>88,816.87</u>
Net Income/ Loss YTD:	<u><u>37,987.65</u></u>

Grant Income/ Loss

Net Income YTD:	210,985.88
Total Expenses YTD:	<u>248,118.62</u>
Net Income/ Loss YTD:	<u><u>(37,132.74)</u></u>

Approval of Invoices for November, 2020: \$7,672.81

Old Business:

New Business:

Date of next meetings: December 14, 2020 – 3rd Floor Commissioners Office

October 13, 2020 Meeting Minutes

Call to Order:

Present: Larry Silcox, Harry Brady, John Colvin

Consultant Report:

Planning meeting

Send Michael Baker Invoices for Stimulus \$\$\$

Harry Brady moved to accept FAA ADO report. John Colvin seconded. Motion Passed.

Public Comments:

Riley cleared trees and grinding stumps. Cleared trees in ditch. Needs to be composited for work completed.

Minutes:

John Colvin moved to approve. Harry Brady seconded. Motion Passed.

Financials:

John Colvin moved to approve. Harry Brady seconded. Motion Passed.

Invoices:

Harry Brady moved to approve. John Colvin seconded. Motion Passed.

Old Business:

John Colvin moved to approve Certificate of Disposal of records. Harry Brady seconded. Motion Passed.

Waste water treatment plant = \$6,000 in 2020 and \$7,000 in 2019.

5 Star Commercial Roofing on Commercial Hangar. John Colvin moved to accept. Larry Silcox meet with Commissioners to approve Commercial Hangar to be transferred to Commissioners. John Colvin moved to approve transfer. Harry Brady seconded. Motion Passed. Attorney will do land transfer deed.

Lease for Health Grade for 10 years. John Colvin moved to approve. Harry Brady seconded. Motion Passed.

Harry Brady moved to approved Rules & Regulations. John Colvin seconded. Motion Passed. Copies will be made for next meeting and put on website.

Green Beacon is working.

New Business

Harry Brady moved to approve Marett for snow removal. John Colvin seconded. Motion Passed.

Discuss bacon with ODOT at planning meeting.

Harry Brady moved to table change of fuel provider. John Colvin seconded. May have a special meeting with Phillips 66 fuel provider.

Open bids from Michael Baker and Richland Engineering.

Adjourned:

Harry Brady moved to adjourn. John Colvin seconded.

Larry Silcox, President

Linda Vaughn, Secretary, Treasurer

Huron County Airport Authority Balance Sheet

As of October 31, 2020

8:36 AM

11/07/2020

Cash
Basis

Oct 31, 20

ASSETS

Current Assets	
Checking/Savings	
Civista 25409494	11,279.63
Total Checking/Savings	11,279.63
Accounts Receivable	
Accounts Receivable	-3,201.58
Total Accounts Receivable	-3,201.58
Total Current Assets	8,078.05
Fixed Assets	
Equipment	33,109.99
Total Fixed Assets	33,109.99
TOTAL ASSETS	41,188.04
LIABILITIES & EQUITY	
Equity	
Opening Balance Equity	40,822.82
Retained Earnings	-489.69
Net Income	854.91
Total Equity	41,188.04
TOTAL LIABILITIES & EQUITY	41,188.04

Huron County Airport Authority Total Profit & Loss YTD

January through October 2020

8:39 AM

11/07/2020

Cash
Basis

Jan - Oct
20

Ordinary Income/Expense	
Income	
Commercial Office Rent	13,200.00
FAA Grant	197,012.00
Fuel Sales	57,721.94
Hangar Rent	53,511.08
Miscellaneous Income	27.00
ODOT Grant	13,973.88
Overnight Fees	70.00
Promissory Note	0.00
Public Records Request Income	19.40
Utilities Reimbursement	2,255.10
Total Income	337,790.40
Expense	
Bank Service Charges	37.00
Cleaning / Sump	2,500.00
Credit Card Processing	1,213.69

FAA Grant Expense	248,118.62
Fuel Purchased	
100 AVGas	16,343.12
Diesel Fuel	406.33
Jet-A	<u>10,518.55</u>
Total Fuel Purchased	27,268.00
Insurance Expense	2,597.00
Interest Expense	0.14
Maintenance	2,296.58
Mowing	6,850.00
Office Expense	
Computer Expense	846.55
Office Supplies	252.57
Postage	<u>151.00</u>
Total Office Expense	1,250.12
Ohio EPA Reporting	4,192.60
Permits	1,930.00
Propane	1,624.85
Property Taxes	6,299.22
Public Records Request Expense	317.94
Repairs and Maintenance	9,311.33
Sales Tax	
Sales Tax Discount	-30.23
Sales Tax - Other	<u>4,169.45</u>
Total Sales Tax	4,139.22
Secretary / Treasurer	2,467.50
Service Agreements	2,452.00
Snow Removal	744.00
Supplies	112.22
Travel Expenses	11.11
Utilities	
Electric	7,247.49
Telephone Expense	1,486.62
Water	<u>2,428.24</u>
Total Utilities	11,162.35
Website Expense	<u>40.00</u>
Total Expense	<u>336,935.49</u>
Net Ordinary Income	<u>854.91</u>
Net Income	<u><u>854.91</u></u>

Huron County Airport Authority
Airport Profit & Loss YTD
January through October 2020

8:41 AM
11/07/2020
Cash
Basis
Jan - Oct
20

Ordinary Income/Expense
Income

Commercial Office Rent	13,200.00
Fuel Sales	57,721.94

Hangar Rent	53,511.08
Miscellaneous Income	27.00
Overnight Fees	70.00
Public Records Request Income	19.40
Utilities Reimbursement	<u>2,255.10</u>
Total Income	126,804.52
Expense	
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Fuel Purchased	
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Electric	7,247.49
Telephone Expense	1,486.62
Water	<u>2,428.24</u>
Total Utilities	11,162.35
Website Expense	<u>40.00</u>
Total Expense	<u>88,816.87</u>
Net Ordinary Income	<u>37,987.65</u>
Net Income	<u><u>37,987.65</u></u>

Huron County Airport Authority Grants Profit & Loss YTD

January through October 2020

8:42 AM

11/07/2020
Cash
Basis
Jan - Oct
20

Ordinary Income/Expense	
Income	
FAA Grant	197,012.00
ODOT Grant	13,973.88
Promissory Note	<u>0.00</u>
Total Income	210,985.88
Expense	
FAA Grant Expense	<u>248,118.62</u>
Total Expense	<u>248,118.62</u>
Net Ordinary Income	<u>-37,132.74</u>
Net Income	<u><u>-37,132.74</u></u>

Huron County Airport Authority Invoice Approval

Date: 11/8/2020

Tuesday
Meeting: 11/9/2020

Company	Date	Amount	Purchase	
Albrecht, Bill	11/1/2020	400.00	EPA Reporting - 2020 October	
Alloway	7/25/2020	83.70	06/01 CBOD, TSS, NH3, E Coli	
Beck Aviation	11/1/2020	151.25	Maintenance - 2020 October	
Deluca Plumbing	11/3/2020	135.00	Check Hot Water Tank	
Freeman & Freeman	10/26/2020	1,975.00	Legal Fees	
Firelands Local	11/5/2020	45.00	Document Destruction	
Frontier Communications	11/1/2020	151.75	Service 10/28/2020 - 11/27/2020	EFT
Holtz, Mary	11/1/2020	250.00	October Cleaning / Sumping	
Holtz, Mary	11/1/2020	1,150.00	October Mowing	
Holtz, Mary	11/1/2020	25.00	Water	
John Deere	10/8/2020	7.98		
Laser Images	10/29/2020	60.80	Rules & Regulations	
Northern Ohio Rural Water	11/17/2020	233.36	Service 09/15/2020 - 10/15/2020	
Ohio Business Gateway	11/5/2020	244.80	October 2020 Sales Tax	EFT
Ohio Edison	10/29/2020	477.33	2020 October Service	
Roth, Craig	10/18/2020	1,520.00	Trees & Cleanup	
Silcox, Larry	10/24/2020	52.97	Socket Rail	
Silcox, Larry	11/5/2020	263.63	Hot Water Tank	
Vaughn, Linda	11/1/2020	<u>445.24</u>	2020 October / 2021 Files / Norton	
		<u><u>7,672.81</u></u>		

